



INDORE INSTITUTE OF LAW

(Affiliated to DAVV & BCI)

---Rank 1st PRIVATE LAW COLLEGE IN M.P., C.J. & RAJASTHAN BY---
INDIA TODAY – OUT LOOK – THE WEEK – THE KNOWLEDGE REVIEW

Gendala Bam Parisar, Opp. IIM Rau, Pithampur Road (M.P.), 453331
Email ID- indoreinstituteoflaw@gmail.com, Website: www.indoreinstituteoflaw.org
Phone no:- 9977091777, 9977019777



Annual Quality Assurance Report 2022-23

Criteria-2

Teaching- Learning and Evaluation

2.5 Evaluation Process and Reforms

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Submitted to



The National Assessment And Accreditation Council



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Criteria 2 – Teaching Learning and Evaluation

Key Indicator – 2.5 Evaluation Process and Reforms

2.5.2 Mechanism to deal with internal examination related grievances is transparent,
time- bound and efficient

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2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Additional Write up:

The Institute has devised an **efficacious three-tier redressal mechanism** to deal with examination related grievances which is **transparent** in the pattern and rectification of such grievances is **time-bound**. Indore Institute of Law is an affiliated college of Devi Ahilya Vishwa Vidyalaya (DAVV) University and therefore it follows the guidelines set by the University for the Conduct of examinations. At the end of each semester, there is a final exam which is conducted for the students by the University. **The final exam for each paper has 80% weightage of overall assessment and the remaining 20% constitute internal assessment marks.** The Internal Assessment forms a part of a continuous evaluation system conducted through **Two Mid-term exams; two Assignments consisting of a research-based project followed by presentations and Subject-based handwritten project followed by Grand Viva; Crash Course; Pre-university test; Event attendance and Surprise Tests.** All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner

At Department Level:

- At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
- The internal assessment test schedules are prepared as per the **University Planner** and communicated to the students well in advance via **Academic Planner**.

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- To ensure proper conduct of formative tests, **two invigilators** are assigned to each hall. In case of any **unfair means** adopted by a student, the **University and Examination Cell** of the college takes immediate action then and there. **In case the concerned student is not satisfied with the action taken against, then he/she can directly approach the Principal and get his grievances resolved accordingly.**
- Evaluation is done by the course handling faculty members within stipulated time period from the date of examination. The evaluated answer scripts are then distributed by the faculty to the students in the class for verification.
- In case of any discrepancies like mistakes in question paper or incorrect mark allocation noticed by the student, he/she can approach to the concerned subject faculty, who shall after verification resolve the discrepancy and make the necessary corrections accordingly.
- The Internal Marks are displayed on the **College Notice Board** and uploaded periodically on student's ERP (Enterprise Resource Planning) accessible via <http://172.16.10.50/accsoft/>.
- The institute conducts monthly Parents- Teacher meeting to monitor the progress reports and update the parents about their wards' performance. Further, Bulk SMS, Whatsapp Messages and Mail acts as focal point of interaction between our teachers and parents.
- If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the **Head of Department (HoD)** concerned. All such representations are taken positively and are reassessed by another teacher if necessary.

At Institute level:

- In case the student is not satisfied with the solution provided by the Head of Department of the concerned course, then he can approach to the Principal of the college.
- In order to resolve the issue, the Principal directs the **University and Exam Cell** to look into the matter and give him the status and accordingly their matter is resolved. At the Institute level, a **University and Examination Cell**, comprising of teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.



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- In case of student having problem in final internal marks forwarded to the university, then he /she can approach to the **University and Examination Cell** and get his issue resolved accordingly.
- The University and Examination Cell communicates the matter to the HoD of the concerned department who further informs the issue to the Batch Co-coordinator and resolves the issue accordingly.
- After the final results are declared by the university, any student who has issue with the results can approach to the University and Examination Cell with an application form along with relevant documents attached. The university and Examination Cell brings the matter in notice of the Principal who then forwards the application to the Exam Controller of DAVV University for redressal.

At University Level:

- Grievances related to End term exams of all Undergraduate and Post Graduate courses are forwarded to the University.
- Students can obtain photocopy of the answer sheets from the university on request.
- Students who were not satisfied with their marks at the University examinations can apply online for Revaluation/ Reassessment/Re-totalling to the University. The students are notified about the same in due course.
- Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.
- Re-totaling: the student with the application form and photocopy of the answer script can apply for re-totaling in case the total marks counted is wrong.
- In case of any unfair means adopted by the student, he/she shall have to face the university team and give justification of the same.



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DISSEMINATING THE PROCESS OF INTERNAL EVALUATION IN THE ORIENTATION CEREMONY

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DISSEMINATING THE PROCESS OF INTERNAL EVALUATION IN THE ORIENTATION CEREMONY DAY 2 – BATCH CO-ORDINATOR TALK



Manpreet

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PARAMETER/ CRITERIA OF INTERNAL EVALUATION SYSTEM

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Internal Marks Criteria

B.B.A.LL.B. (Hons.) / B.B.A.LL.B. (Hons.)

I Semester

Academic session 2022-23

Date:-23/03/2022

Class Attendance	Mandatory Event Participation	Mid Term-I	Mid Term-II	Project PPT - I	Project PPT - II	Crash Course	PUT	Total
02	02	03	03	03	03	02	02	20

Class Attendance

- 75% or Above 75% :-Full Marks(02out of 02 Marks)

Event Participation

- Participated in any one event :-Full Marks(02out of 02 Marks)

Mid-Term –I& II

- 10 or more than 10 scored :-Full Marks (03 out of 03 Marks)
- Appeared :-01 out of 03 Marks

Project –I& II

- 10 or more than 10 scored :-Full Marks (02 out of 02 Marks)

Crash Course

- 10 or more than 10 scored :-Full Marks (02 out of 02 Marks)

Pre University Test

- 40 or more than 40 scored :-Full Marks (02 out of 02 Marks)

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TIME TABLE OF MID TERM 1

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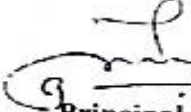
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Time Table Mid Term I B. A LL. B. (Hons.) I

Date	Time	Subject	Faculty Name
10/10/2022	11:30 am to 12:30 pm	Economics	Dr.Chitra J
	1 :3 pm to 2:30 pm	Law of Contract	Prof.Vivek W
11/10/2022	11:30 am to 12:30 pm	Pol. Science	DR. Yogita M
	1 :30 pm to 2:30 pm	English	Vishal Puranik
12/10/2022	11:30 am to 12:30 pm	Law of Tort	Prof. Navin Dave
	1 :30 pm to 2:30 pm	History	Prof.Shital S

B. A LL. B. (Hons.) III

Date	Time	Subject	Faculty Name
10/10/2022	11:30 am to 12:30 pm	Legal Language	Vishal Puranik
	1 :3 pm to 2:30 pm	Human Rights	Prof.Reva Gupta
11/10/2022	11:30 am to 12:30 pm	Pol. Science III	Prof.Madhuri M
	1 :30 pm to 2:30 pm	Constitutional Law	Prof.Prakhar P
12/10/2022	11:30 am to 12:30 pm	Economics III	Prof. Ambarish B
	1 :30 pm to 2:30 pm	Family Law	Prof.Vivek W


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TIME TABLE OF MID TERM 2



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Mid Term- II Time Table Academic Session- 2022-23 B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
10:00 to 11:30	28/12/2022	Economics	Dr. Chitra Joshi
12:30 to 02:00		Law of Torts	Asst. Prof. Navin Dave
10:00 to 11:30	29/12/2022	Law of Contract	Asst. Prof. Aakrati Shukla
12:30 to 02:00		History	Asst. Prof. ShitalSikarwar
10:00 to 11:30	30/12/2022	Pol. Science	Dr. Madhuri Modi
12:30 to 02:00		English	Asst. Prof. Vishal Puranik

B.B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
10:00 to 11:30	28/12/2022	Business Communication	Dr. K.N. Mishra
12:30 to 02:00		Law of Torts	Asst. Prof. Navin Dave
10:00 to 11:30	29/12/2022	Law of Contract	Asst. Prof. JaidevMahendra
12:30 to 02:00		English	Asst. Prof. ShitalSikarwar
10:00 to 11:30	30/12/2022	Financial Accounting	Asst. Prof. Arni Agrawal
12:30 to 02:00		OB	Dr. Chitra Joshi

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Man
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TIME TABLE OF ASSIGNMENT 1 (RESEARCH PAPER)



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B. B. A. LL. B. (Hons.)

PPT I

B. B. A. LL. B. (Hons.) I

Date	Time	Subject	Faculty Name
17/10/22	9:30 am to 3:30 PM	Business Statistics	Prof. Ambarish Bapat
18/10/22	9:30 am to 3:30 PM	Prac. & Prin. of Management	Prof. Ami Agrawal
19/10/22	9:30 am to 3:30 PM	Org. Behavior	Dr. Chitra Joshi
20/10/22	9:30 am to 3:30 PM	Law of Contract	Prof. Jaidev M
21/10/22	9:30 am to 3:30 PM	English	Prof. Shital Sikarwar
22/10/22	9:30 am to 3:30 PM	Law of Torts	Prof. Aakriti Shukla

B. A. LL. B. (Hons.)

PPT I

B. A. LL. B. (Hons.) I

Date	Time	Subject	Faculty Name
17/10/22	9:30 am to 3:30 pm	Economics	Dr. Chitra J
	9:30 am to 3:30 pm	Law of Contract	Prof. Akrati Shukla
18/10/22	9:30 am to 3:30 pm	Economics	Dr. Chitra J
	9:30 am to 3:30 pm	Law of Contract	Prof. Akrati Shukla
19/10/22	9:30 am to 3:30 pm	Pol. Science	Prof. Madhuri Modi
	9:30 am to 3:30 pm	English	Prof. Vishal Puranik
20/10/22	9:30 am to 3:30 pm	Pol. Science	Prof. Madhuri Modi
	9:30 am to 3:30 pm	English	Prof. Vishal Puranik
21/10/22	9:30 am to 3:30 pm	Law of Tort	Dr. Dinesh Ashok
	9:30 am to 3:30 pm	History	Prof. Shital S
22/10/22	9:30 am to 3:30 pm	Law of Tort	Dr. Dinesh Ashok
	9:30 am to 3:30 pm	History	Prof. Shital S


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TIME TABLE OF ASSIGNMENT 2 (SUBJECT BASED)

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PPT (Grand Viva)- II Time Table


Academic Session- 2022-23

B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
09:30 to 03:00	02/01/2023	Economics	Dr. Chitra Joshi
09:30 to 03:00	03/01/2023	Law of Torts	Dr. Kusum Joshi
09:30 to 03:00	04/01/2023	Law of Contract	Asst. Prof. Aakrati Shukla
09:30 to 03:00	05/01/2023	History	Asst. Prof ShitalSikarwar
09:30 to 03:00	06/01/2023	Pol. Science	Asst. Prof Madhuri Modi
09:30 to 03:00	07/01/2023	English	Asst. Prof. Vishal Puranik

B.B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
09:30 to 03:00	02/01/2023	Business Communication	Dr. K.N. Mishra
09:30 to 03:00	03/01/2023	Law of Torts	Dr. Dinesh Ashok
09:30 to 03:00	04/01/2023	Law of Contract	Asst. Prof. JaidevMahendra
09:30 to 03:00	05/01/2023	Financial Accounting	Asst. Prof. Ami Agrawal
09:30 to 03:00	06/01/2023	English	Asst. Prof. ShitalSikarwar
09:30 to 03:00	07/01/2023	OB	Dr. Manish Phalke


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TIME TABLE OF CRASH COURSE

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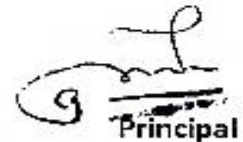
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**Crash Course
Time Table****Academic Session- 2021-22****B.A.LL.B. (Hons.)- I Semester**

Time	Date	Subject	Faculty Name
09:30 to 03:00	06/02/2023	Economics	Asst. Prof. AmbarishBapat
09:30 to 03:00	07/02/2023	Law of Torts	Asst. Prof. REva Gupta
09:30 to 03:00	08/02/2023	Law of Contract	Asst. Prof. Aakrati Shukla
09:30 to 03:00	09/02/2023	History	Asst. Prof. ShitalSikarwar
09:30 to 03:00	10/02/2023	Pol. Science	Asst. Prof. MadhuriModi
09:30 to 03:00	11/02/2023	English	Asst. Prof. Vishal Puranik

B.B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
09:30 to 03:00	06/02/2023	Business Communication	Dr. K.N. Mishra
09:30 to 03:00	07/02/2023	Law of Torts	Asst. Prof. Reva Gupta
09:30 to 03:00	08/02/2023	Law of Contract	Asst. Prof. JaidevMahendra
09:30 to 03:00	09/02/2023	Financial Accounting	Asst. Prof. Ami Agrawal
09:30 to 03:00	10/02/2023	Organizational Behavior	Dr. Reva Mishra
09:30 to 03:00	11/02/2023	English	Asst. Prof. ShitalSikarwar



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TIME TABLE OF PRE-UNIVERSITY TEST

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Pre. University Test

Time Table

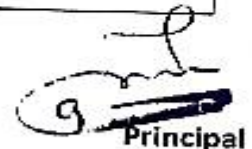
Academic Session- 2022-23

B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
10:00 to 01:00	13/02/2023	Economics	Asst. Prof. AmbarishBapat
10:00 to 01:00	14/02/2023	Law of Torts	Asst. Prof. VishvaJectBookar
10:00 to 01:00	16/02/2023	Law of Contract	Asst. Prof. Aakrati Shukla
10:00 to 01:00	17/02/2023	History	Asst. Prof. ShitalSikarwar
10:00 to 01:00	20/02/2023	Pol. Science	Asst. Prof. MadhuriModi
10:00 to 01:00	21/02/2023	English	Asst. Prof. Vishal Puranik

B.B.A.LL.B. (Hons.)- I Semester

Time	Date	Subject	Faculty Name
10:00 to 01:00	13/02/2023	Business Communication	Dr. K.N. Mishra
10:00 to 01:00	14/02/2023	Law of Torts	Dr. Dinesh Ashok
10:00 to 01:00	16/02/2023	Law of Contract	Asst. Prof. JaidevMahendra
10:00 to 01:00	17/02/2023	Financial Accounting	Asst. Prof. Ami Agrawal
10:00 to 01:00	20/02/2023	Organizational Behavior	Dr. Reva Mishra
10:00 to 01:00	21/02/2023	English	Asst. Prof. ShitalSikarwar


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MECHANISM TO DEAL WITH GRIEVANCES RELATED TO INTERNAL EXAM MARKS

- Departmental level
- College level
- University level

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CIRCULAR

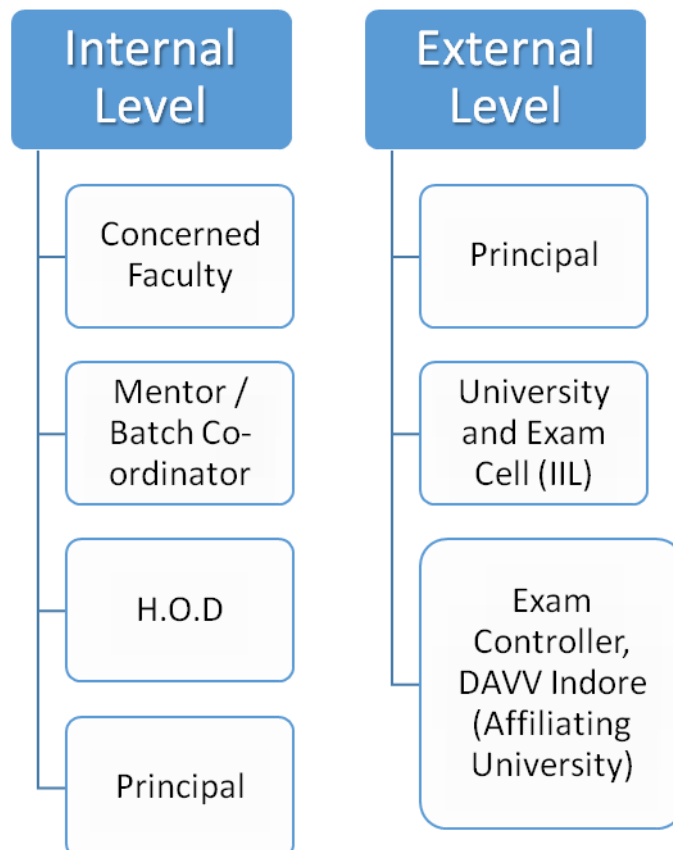
Mechanism to deal with Grievances related to Internal Exam Marks

03/10/2022

All the Students of B.A.LL.B (Hons.) & B.B.A.LL.B (Hons.) are hereby informed, as you are aware that you will be undergoing a pre-fixed effective cycle of internal evaluation consisting of 2 Mid Terms, 1 Research Paper Presentation, 1 Grand Viva followed by Crash Course and a Pre-University Test.

The marks of respective internal exams will be displayed on the ERP student portal as well as on the notice board.

If any student has any grievance related to the internal marks, He/She firstly draft a mail to exam@iconeducation.co.in and then refer the following flowchart for grievance redressal.



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DISPLAY OF ANSWER SHEETS TO STUDENTS

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CIRCULAR
Display of Answer Sheets of Mid Term
Academic Session 2022-23

This is to inform all the students of B.A.LL.B (Hons.), BALLB.(Hons.) that the answer sheets of Mid Term I have been duly checked by the respective subject faculties and will be displayed in the respective classrooms on 01/11/2022 and 02/11/2022.



Principal

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



INDORE INSTITUTE OF LAW

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INDIA TODAY – OUT LOOK – THE WEEK – THE KNOWLEDGE REVIEW

Gendalal Bam Parisar, Opp. IIM Rau, Pithampur Road (M.P.), 453331
Email ID- indoreinstituteoflaw@gmail.com, Website: www.indoreinstituteoflaw.org

Phone no:- 9977091777, 9977019777

**INTERNAL NUMBER DISPLAYED ON NOTICE BOARD
AND UPDATED ON ERP**



Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



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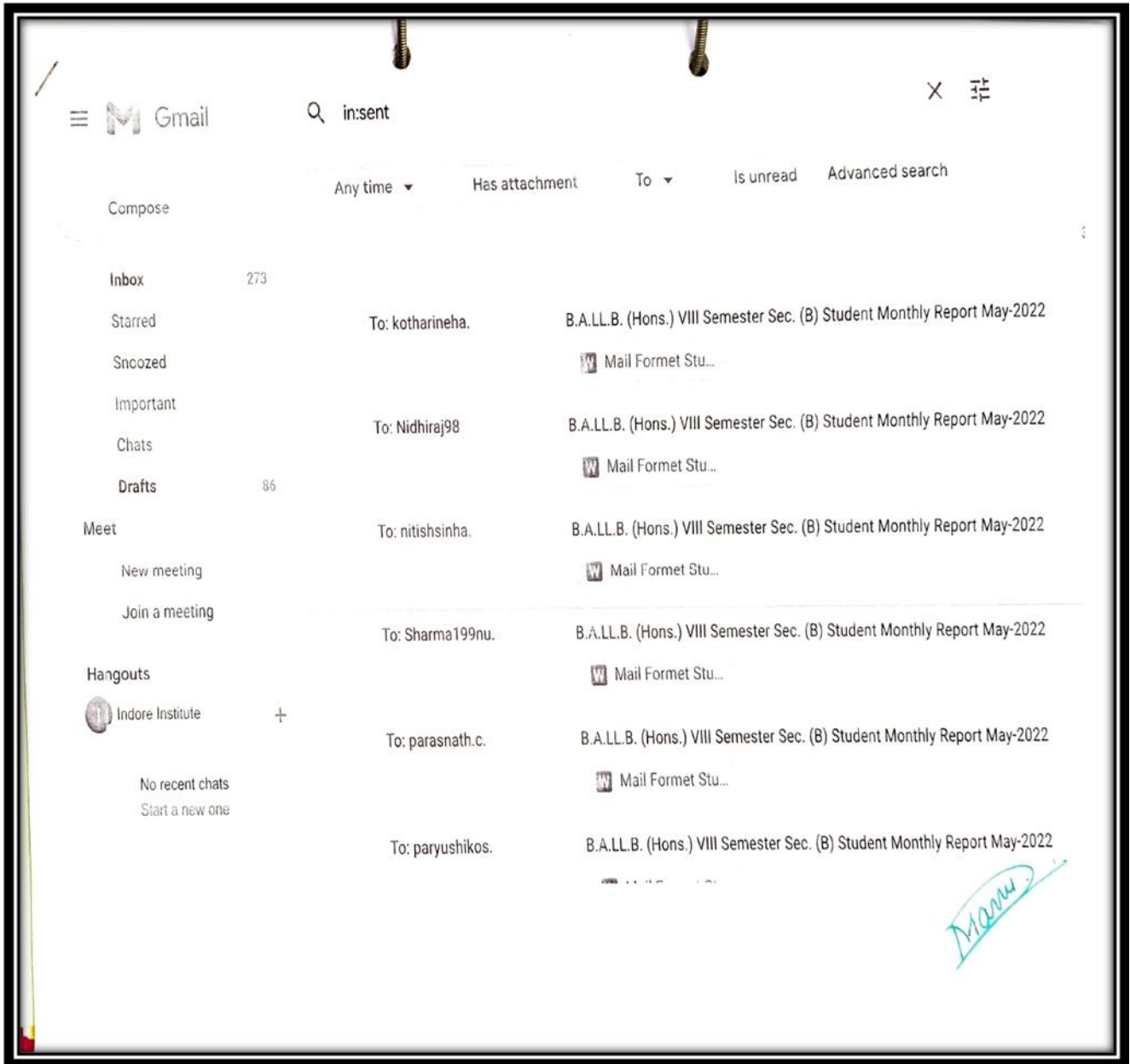
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MONTHLY MAIL REPORTS

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



Manu

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



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PROGRESS REPORT OF I MID TERM & ASSIGNMENT
GENERATED BY ERP

PROGRESS REPORT OF II MID TERM & ASSIGNMENT
GENERATED BY ERP

Prof. (Dr.) Manpreet Kaur Rajpal
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Indore Institute of Law

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Ph.: 99770 91777, 99770 19777, 94254 00720, Website:- www.indoreinstituteoflaw.org



Dear Parents,

Greetings from INDORE INSTITUTE OF LAW! The Progress report of your ward is Forwarded to you with a request for necessary action.

Name : Aanshi Singh B.A.L.L.B. (Hons) 4 Sem - A

S. No	Subjects	Attendance %	Mid Term 1 (25.00)	Mid Term 2 (25.00)	Pre University Test (80.00)	Presentation (25.00)
1	Admin Law	85.00	14.00	15.00	39.00	17.00
2	Hindi	62.07	18.00	17.00	45.00	20.00
3	History III	72.41	16.00	20.00	60.00	18.00
4	Muslim Law	53.85	19.00	21.00	52.00	19.00
5	Off. Against Child	78.57	21.00	16.00	40.00	22.00
6	Political Sc. IV	84.00	12.00	15.00	27.00	22.00

Attendance Remark : Unsatisfactory (Satisfactory-75% & above / Unsatisfactory - Less then 75%)

Conduct Remark : Satisfactory / Unsatisfactory

Students must maintain minimum 75% attendance. Student can maintain their attendance by attending Regular classes, Remedial classes and Extra classes of the concern subject else the Institute will debar the students from appearing in the final University examination and will not allow the student to participate in any of the activity of the Institute.

For any query regarding the performance of your ward you may contact to the Batch Coordinator between 11:00 A.M. to 03:00 P.M. within 3 days of receiving this letter.

Batch Coordinator :

Name	Mobile No.
Asst. Prof. Ambarish Bapat	9826289882
Asst. Prof. Jaidev Mahindra	8349175326

Best Wishes

Director & Dean, Academics / Principal

IOS 9001 : 2008 Certified

Run by : Icon Education Society

City Office :- Orbit Mall, 4th Floor, A.B. Road Indore (M.P) 452001

Associate Institute :

INDORE NURSING COLLEGE
(Affiliated to DAVV and Indian Nursing Council, New Delhi)
www.indorenursingcollege.com

IdylliC Institute of Management
(Affiliated to DAVV and GOMP)
www.idylliCindore.com

Manpreet
Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



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PROGRESS REPORT OF CRASH COURSE & PUT GENERATED BY ERP

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

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Campus : [®]Godafal Bam Vasra[®]Rau, Pithampur Road, Opp. 184 Village Dehari - Ringwasa, Rau, Indore (M.P.) Pin - 452031
Ph. : 99770 91777, 95770 19777, 94254 00720, Website - www.indoreinstituteoflaw.org



Dear Parents,

Greetings from INDORE INSTITUTE OF LAW! The Progress report of your ward is Forwarded to you with a request for necessary action.

Name : Anushka Sharma B.B.A.L.L.B. (Hons) 4 Sem - A

S. No.	Subjects	Attendance %	Crash Course (1.00)	Pre University
1	Administrative Law	60.87	Present	40.00
2	Corporate Accounting	54.55	Present	8.00
3	Financial Management	42.42	Present	9.00
4	Legal History	63.64	Present	48.00
5	Muslim Law	56.60	Present	55.00
6	Off. Against Child	75.00	Present	33.00

Attendance Remark : Unsatisfactory (Satisfactory-75% & above / Unsatisfactory - Less than 75%)

Conduct Remark : Satisfactory / Unsatisfactory

Students must maintain minimum 75% attendance. Student can maintain their attendance by attending Regular classes, Remedial classes and Extra classes of the concern subject else the Institute will debar the students from appearing in the final University examination and will not allow the student to participate in any of the activity of the Institute.

For any query regarding the performance of your ward you may contact to the Batch Coordinator between 11:00 A.M. to 03:00 P.M. within 3 days of receiving this letter.

Batch Coordinator : Name Abhinav Singh Mobile No. 7225900354

Best Wishes

Director & Dean, Academics / Principal

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Associate Institute :

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(Affiliated to DAVV and Indian Nursing Council, New Delhi)
www.indorenursingcollege.com

Dr. Manpreet Kaur Rajpal
Dean
INDORE INSTITUTE OF MANAGEMENT
(Affiliated to DAVV and COMPT)
www.i2yficindore.com

20.

Manpreet

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
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NOTICE OF PARENTS TEACHER MEET

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

INDORE INSTITUTE OF LAW

Indore Institute of Law

(Affiliated to BCI and DAVV)
Session 2021-2022
CIRCULAR

Parent's Teacher Meet

Dear Parents Greetings!!

The constant dialogue between the teachers and parents is vital for overall development of a ward. Keeping this in mind a Parent Teacher interaction is being organized to discuss the academic progress of your ward in the 1st Mid Term Exam on 10th October,2022 to 12th October,2022.

You will be interacting with the Mentor who will give a comprehensive feedback of your ward. Please note the date. Kindly adhere to the time slot given to facilitate fruitful interaction. Time slot information and link will be shared by the Mentor.

DATE	B.A.LL.B.(Hons.)/ Sem	B.B.A.LL.B. (Hons.)/ Sem
10/10/2022,11/10/2022	I,III,V, VII,IX	I,III,V, VII,IX



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GRIEVANCE REDRESSAL AT DEPARTMENTAL LEVEL

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
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COMPOSITION OF UNIVERSITY & EXAM CELL

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

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No. IIL/212/22

07/07/2022

University and Exam Cell is a bridge between the Affiliating University and Institute and help in conducting internal as well as external exams of students. The Composition of this cell is as follows:

University & Exam Cell Session – 2022 – 2023

S. NO	Name	Designation
1.	Mr. Anand Pawshe (Registrar, IIL)	Chairman (Appointed by the Society)
2.	Dr. Krishna Mishra (Assistant Professor, IIL)	Coordinator
3.	Mr. Navin Dave (Assistant Professor, IIL)	Assistant Coordinator
4.	Mr. Shekhar Patankar (Admin Assistant, IIL)	Assistant Coordinator
5.	Mr. Dilraj Singh Jhala (Office Superintendent)	Admin Representative
6.	Mr. Rohit Tiwari (Office Superintendent)	Admin Representative


Principal



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Dean
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GRIEVANCE REDRESSAL AT INSTITUTE LEVEL

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
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SAMPLE OF COMPLAINTS RAISED BY STUDENTS FOR CORRECTION OF INTERNAL MARKS (IN THE INTERNAL EXAMS)

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

Matter is dealt by HOD of the Concerned Department

The Principal
Indore Institute of Law

Respected Ma'am/Sir

Sub: Application for reevaluation of marks,
in sub. Contract Law.

I am Shubham Sharma student of
B.A.LL.B 1st semester last time my result
announced by the university Exam but
there is mistake in my marks.
please update & solve my marks
problem in that particular subject
Kindly do the needful.

Yours Sincerely,
Shubham Sharma
class B.A.LL.B-I

Forwarded to the Concerning
Batch Co-ordinator
Ms. Sheetal Sengar
Kindly look the marks
Dr. Gera M. S. S.
HOD,
B.A.LL.B-I

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

Matter is dealt by HOD of the Concerned Department

To
The HOD [B.A. LL.B.]
Indore Institute of Law
Indore.

Sub:- Request for rechecking/retotaling of my Mid
Term Exam.

Respected Mam,

I Anjan Gupta BALLB III sem is
Studying in your college. Our mid term was conducted
few days back. I have received and viewed my
marks by I am not convinced with marks I
have obtain in sub:- Human Rights.

I hereby request to kindly look
in to the matter and allow me to review my
answer sheets.

feed
To Batch board
Mr. Amit Kumar
Kennedy Institute
Dr. Anjan Gupta
HOD

Thanking you.

Anjan
[Anjan Gupta]

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



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GRIEVANCE REDRESSAL AT INSTITUTE LEVEL

Prof. (Dr.) Manpreet Kaur Rajpal
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Phone no:- 9977091777, 9977019777

SAMPLE OF COMPLAINT RAISED BY A STUDENT FOR CORRECTION OF INTERNAL MARKS (IN THE INTERNAL EXAMS)

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

Matter is dealt by HOD of the Concerned Department

To
The Principal
Indore Institute of Law
Indore.

Sub: Request for rechecking / retotaling of
my Mid Term Exam.

Respected Sir,

My name is Aryan Gupta studying
in BALLB III sem in your college. Our mid
term was conducted few days back and I am
not satisfied with my marks in human rights.
I contacted the subject faculty and my HOD for
rechecking of my answersheet. I was recently
informed by my subject faculty that there are
no changes in my marks.

So Sir, I request you to plz look into the
matter and get my copy rechecked.

Thanking you.

Aryan
[Aryan Gupta]

Level to University
Exam cell. Please
get the copy rechecked
from some other faculty

Dr. Vinod Patidar

Manpreet

Prof. (Dr.) Manpreet Kaur Rajpal
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Phone no:- 9977091777, 9977019777

GRIEVANCE REDRESSAL AT UNIVERSITY LEVEL

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

Matter forwarded by the Exam Controlled of DAVV for correction of Internal Marks

To,
The Principal
Indore Institute of Law

Date - 01/11/22

Subject : Correction of internal marks of Penology & Victimology in the final exam.

Respected Sir,

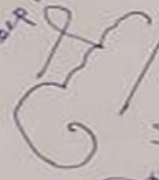
I, Harsh vardhan Hardia, of B.A.LL.B 8th Sem. has got very less marks in the final exam (Internal) because of which I have got ATKT in the above mentioned subject. Kindly take a note and forward this complaint to the university as soon as possible.

Thanking You!

Yours Sincerely

Harsh
Harsh vardhan Hardia

File to University and
Exam cell. Take note
and keep me updated.


Dr. Vinod Patil
2/11/2022

Manu ..

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



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LETTER FORWARDED TO UNIVERSITY & EXAM CELL
DULY SIGNED BY THE PRINCIPAL FOR CORRECTION OF
INTERNAL MARKS

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

Matter forwarded by the Exam Controlled of DAVV for correction of Internal Marks**INDORE INSTITUTE OF LAW[®]**

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Phone No: +91 9977091777, 9977019777 | Web.: www.indoreinstituteoflaw.org | E-mail: indoreinstituteoflaw@gmail.com

No. *LLB/579/22*Date: *31/10/2022*

To,
The Exam Controller,
DAVV, Indore

Subject: Typographical mistake of internal marks of BA LLB (Hons.) 4th year 8th Semester.

This is to bring to your notice that **Harshvardhan Hardia** of 4th Year 8th Semester of BA LLB (Hons.) has scored 16 numbers in the internal of **Penology and Victimology** and **Yash Vora** 4th Year 8th Semester of BA LLB (Hons.) has scored 16 numbers in the internal of **Law of Corporate** but due to clerical and typographical mistake the number on online portal is reflected as 6. We request you to kindly look into the matter at the earliest and update his number.

Manu
10-11-22

Principal/Dean/Director



Manu
Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law



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Phone no:- 9977091777, 9977019777

ONLINE LINKS OF RE-TOTALING / RE-EVALUATION BY DAVV

Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

Online Links for Re-Totaling by DAVV

The screenshot shows a web browser window displaying the DAVV online portal. The browser's address bar shows the URL: davv.mponline.gov.in/portal/services/DAVVDASHBOARD/Counterbase/REVAL/RetotalApp.aspx. The page header includes the DAVV logo and the text "Devi Ahilya Vishwavidyalaya, Indore Madhya Pradesh". A navigation menu contains links for "MPOne Home", "Know Your Enroll No", "Fee Structure", "Admission Rules", "Result", and "DAVV". A sidebar on the left lists various services such as "HOME", "UTD SECTION", "ADMIT CARD", "EXAMINATION FORM", "COUNTER BASE APPLICATIONS", "PH.D. FEE SUBMISSION", "IMPORTANT LINKS FOR HIGHER EDUCATION DEPARTMENT", "EXAMINATION FORM(PRIVATE) 2022", "ENROLLMENT FORM 3/5 OTHER UNIVERSITY 2022", and "STUDENT INFO. SYSTEM(SIS)". The main content area is titled "APPLICATION FOR RE-TOTALING" and features a "Search Criteria" form. The form includes a "Search by" section with radio buttons for "Rollno" and "Enrollno", a "Select Session" dropdown menu, a "Select Semester" dropdown menu, a "Please enter captcha" field with a math problem "5+5 =", and a "Search" button. Below the search form is a link that says "Click to see Result from University Website". The browser's taskbar at the bottom shows several open PDF files and the system tray with the date and time "21-Nov-22".

Manpreet
Prof. (Dr.) Manpreet Kaur Rajpal
Dean
Indore Institute of Law

<https://davv.mponline.gov.in/portal/services/DAVVDASHBOARD/Counterbase/REVAL/RetotalApp.asp>

The screenshot shows a web browser window displaying the DAVV Re-evaluation application form. The browser's address bar shows the URL: davv.mponline.gov.in/Portal/Services/DAVV/Counterbase/RetotalingApp/Revaluation.aspx?App=reval. The page header includes the DAVV logo and the name of the institution, Devi Ahilya Vishwavidyalaya, Indore Madhya Pradesh. The form itself is titled 'उत्तर-पुस्तिका के पुनर्मुल्यांकन हेतु आवेदन पत्र' (Application for Reevaluation) and contains the following fields:

- आवश्यक विवरण (Required Information):
 - परीक्षार्थ का नाम : (According to Marksheet)
 - मासिकन क्रमांक : (According to Marksheet)
 - अनुक्रमिक : (According to Marksheet)
 - परीक्षा का नाम :
 - महाविद्यालय का नाम :
 - परीक्षा केंद्र का नाम :
 - श्रेणी : (Dropdown menu with 'Select' option)
 - फोन/ मोबाइल नंबर :
 - यस प्रश्नपत्र का पूर्ण नाम :
- विषय / प्रश्न-पत्र जिसकी उत्तर-पुस्तिका का पुनर्मुल्यांकन किया जाना है। (Subject / Question paper for which the answer sheet is to be re-evaluated):
 - 1. विषय (Subject), विषय-कोड (Subject Code), प्रश्न-पत्र (Question Paper), परीक्षा (Exam)
 - 2. विषय (Subject), विषय-कोड (Subject Code), प्रश्न-पत्र (Question Paper), परीक्षा (Exam)
- एक विद्यार्थी/छात्र की वेबसाइट (results.davv.ac.in) से प्राप्त रिजल्ट की एक प्रतीक को Grayscale में स्कैन कर उसे .jpg or .gif format में अपलोड करें। (Scan the result of one student from the website (results.davv.ac.in) and upload it in Grayscale format as .jpg or .gif format.)
- Scan की गयी और त्रुटि के निचे इलाक़ा का Image file(max size 300 kb)अपलोड करें। (Upload the scanned image file (max size 300 kb) below the error area.)
- Choose File | No file chosen

The Windows taskbar at the bottom shows the system tray with the date and time: Monday, November 21, 2022 5:44:21 PM. The taskbar also displays several open files: 2.5.2.pdf, PPT Time table 2....docx, Student Feed back....pdf, STUDENT FEEDBA....pdf, and harsh_medical_(1).pdf.

Online Links for Re-Evaluation by DAVV

<https://davv.mponline.gov.in/Portal/Services/DAVV/Counterbase/RetotalingApp/Revaluation.aspx?App=reval>

Manpreet
Prof. (Dr.) Manpreet Kaur Rajpal
 Dean
 Indore Institute of Law