

## **CURRICULUM VITAE**

**NITU SINGH SISODIA**



**20, PADMAVATI COLONY  
BH. ST. PAUL SCHOOL,  
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### **OBJECTIVE**

**To enhance and develop the students in context of knowledge and personality in present changing scenario.**

### **PROFESSIONAL / EDUCATIONAL QUALIFICATION**

- Worked as Management Trainee in ESSAR, Mahalaxmi (Mumbai), upgraded performance appraisal system.
- Persuing PhD in “Human Resource Practices in Municipal Corporations in M.P. - A case study of Jabalpur District.”
- Cleared the **National Eligibility Test (NET – June 2008)**, Descriptive.
- **2011-2013 MBA in HR & Marketing** from College of Materials Management, CMM, Jabalpur.
- **2013-14 Topped Pre - PhD Course work** from RDVV.
- **1999 – 2001** Master's Degree in Human Resources Administration from, RDVV.
- **1995 – 1998** B.Sc. (PCM) from, R DVV, Jabalpur, MP.
- **1995** - Senior Secondary from CBSE, Jabalpur.
- **1993** - High School from CBSE, Jabalpur.
- **Computer Foundation Course** from Womens Welfare Association Computer Center, Khamaria, Jabalpur.

### **WORK EXPERIENCE**

**Assistant Professor- G.S. College of Commerce and Economics, Jabalpur –Sept 2010-15.**

**Cogent Business School, Jabalpur,**

Working as a visiting faculty– September 2011 –2015 (Visiting).

**Nachiketa College, Vijay Nagar Jabalpur.**

Working as visiting faculty for BBA and B Com- October-December 2014,

**Prestige Institute of Management and Research, Indore (PIMR) .**

Working as visiting faculty for MBA and BBA. Both UG and PG Campus. 2017-18

**Medicaps University, Indore.**

Worked as Regular faculty for MBA & IT. 16 Aug 2018- Oct 2018.

Academics :

1. Human Resource Management
2. Business Law
3. Business Communication
4. Business Environment
5. Organisational Development & Change
6. Marketing Management.
7. Compensation management,
8. Fundamentals management, economics and accounting (FMEA)

### **CORPORATE EXPERIENCE:**

**ESSAR Mumbai** (Mahalaxmi).

**“Evaluation Of Performance Appraisal System”**

weeks training in the Corporate Human Resource Department on: -

### **PREPARING QUESTIONNAIRES FOR IDENTIFICATION AND EVALUATING FOR UPGRADATION OF PRESENT EXISTING PERFORMANCE APPRAISAL SYSTEM**

The summer training aimed at identifying the core areas, where the company needs to provide **at ESSAR and different sites of ESSAR such as Gujrat (Hazira)** to the employees (Supervisory and the Managerial grade). The project also involved the preparation of a questionnaire to evaluate the effectiveness of the training provided, superior subordinate relationship, Key Result Areas(KRAs) , unbiased performance evaluation system

The suggestion for implementation of feedback analysis from the participants(Managers and employees) for the evaluation and up gradation of present performance evaluation system.

### **ON JOB TRAINING**

3 months training in the HR department from **Bharti Telenet Ltd. (BTNL)**, Jabalpur.

A Project report on study of **“Human Resource Change Process”**.

The Project aimed at -

### **ANALYSIS FOR THE EMPLOYEES TO RESPOND TO CHANGE THROUGH HR CHANGE PROCESS .**

The company were facing the challenges of the growing competitive market and new technical and behavioral aspects due to challenges of change within and outside the company.

Due to these factors a detailed study of the present and the future competencies of the employees was needed in the organisation.

The project dealt with identifying the competencies, preparing a Training Intervention Plan for overcoming resistance to change. Also making change process as a ongoing regular practice and not as an ornamental exercise highlighted the method for Evaluating Effectiveness of the Training Program and Teambuilding Process.

### **MEDICAL REPRESENTATIVE (August- February 2001)**

Worked as a medical representative for Mankind Pharma LTD , launched `Rofidine` and set a platform for the growth and development for an organization. Creating a repo for a company in light of making strategic marketing planning, targeting the core Area`s especially Doctors of Specialised field. Developed a market for company for future growth and development.

## TRAINING PROGRAMMES AND SEMINAR

1. Attended workshop on Rashtriya Seva Yojana (RSS) at GS College, Jabalpur, 28-29 Oct 2013.
2. Attended **2<sup>nd</sup> Interaction Programme for Research Scholar** from **U.G.C. Academic Staff College, RDVV, Jabalpur.** (UGC Sponsored Orientation Programme) (22 Nov-11 Dec 2014)
3. Attended **National Workshop** on 13<sup>th</sup> **“Case Writing”** at **Prestige Institute of Management, Gwalior.**
4. Attended **National Workshop** on **“Research paper writing”** at **Government Mahakoshal College, Jabalpur (16-21 March 2015).**
5. Attended **National Seminar and Training Program** on **cyber crime/ Security, Cloud Computing and Advance Networking** at **Government Mahakoshal College, Jabalpur under UGC Carrier Guidance Program,** (16-17 April 2014).
6. Attended **39<sup>th</sup> National “Case Writing” workshop (May 29 -31, 2018)** at **Prestige Institute of Management and Research, Indore** in collaboration with **Association of Indian Management Schools (AIMS).**

## Published papers:

- i. Paper published on **“Microfinance and Rural Transformation”** on National seminar organized at D.A.V.V. Indore (14-15 September, 2011).
- ii. Paper published on **“Commerce in Life”** on National seminar organized by Kalyan P.G. College, Bhilai (C.G), (02-03 December, 2011).
- iii. Paper published in **national Seminar** on **“ Impact on Global Warning”** at **Shramdham Arts, Commerce College, Kymore, Distt-Katani (M.P.) (30-31 December 2011)**
- iv. Paper published in **national Seminar** on **“Reinventing Strategies for emerging markets with special reference to India and China** by GS College, Jabalpur, (20-21 April 2012).
- v. Paper published in **national Seminar** on **“Woman Empowerment by Mata Gujri Mahila Mahavidyalaya, Jabalpur,** (30 Dec-1 December 2012).
- vi. Paper published on **“Emerging Trends and Strategies in Tourism”** on National seminar organized at GS College (22<sup>nd</sup> – 23<sup>rd</sup> November 2013).
- vii. Paper published in **International Seminar** on **“Emerging Trends in Banking, Financial Services and Insurance Sector”** at **VNS Business School, Bhopal.** (13-14 March 2014).

## President Award :

- **President Award** for scout and guides from the **President of India Dr. Shanker Dayal Sharma** for excellent performance in leadership and directing the group in achieving the given targets and tasks during the different camps and workshops.

## PERSONAL DETAILS

Date of Birth – 14th February  
Status – Married  
Language Known – English, Hindi  
Interest – Listening music

I here declared that all the information provided above is true to my knowledge.

Nitu Singh Sisodia

