

Curriculum Vitae

Dr. CHITRA JOSHI

BF-45/ SCHEME NO.-54
VIJAY NAGAR, INDORE
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Objective:

To obtain a position that allows me to utilize my professional skills in the area of education in a remarkable organization like yours and enhance its all round growth.

Key Skills:

- Command on conducting all sorts of examinations and university dealing activities.
- Efficient in Event Management.
- Good knowledge of Hindi & English.
- Confident in presentations with full patience.

Working Experience:

- Working as Asst. Professor in Indore Institute of Law, Indore
- Worked as Asst. Professor in Patel Group Of Institutions, Indore. From January 2016 to October 2016
- Worked as Asst. Professor in Maharishi Arvind International Institute Of Technology Ranpur, Kota From October 2007 to May 2012 (4.5 Years)
- Two years experience as back office executive in ICICI Bank Ltd., Kota.
- One Year experience as an Insurance Advisor in ICICI Prudential Life Insurance Corporation of India, Kota.

Educational Qualification

Professional

- Ph.D from Pacific Academy of Higher Education and Research University, Udaipur
- M.B.A. from Modi Institute of Management & Technology, Kota
Duration : 2003-2005

Specialization : Major - Marketing

Minor - Human Resource

Academics

Duration

- B.Sc. from S.R.D. Modi College, Kota
: 2002-2003
- Senior Secondary from Modern Senior Secondary School,
Kota.
Duration : 1999-2000
- Secondary from Modern Senior Secondary School Kota
: 1997-1998

Duration

Fields of Experience:

Worked as an active member of Examination section Conducting all sort of University and Internal Examination at MAIT, Kota

Worked as an external and internal examiner at Kota university and Rajasthan Technical University, Kota

Worked as a coordinator in organizing the seminar at Maharishi Arvind International Institute of Management.

Worked as a coordinator in organizing District level Inter college competition at Maharishi Arvind International Institute of Management.

Papers Presented:

Presented a paper on “Challenges for Open and Distance Learning” in *International Conference* at Vardhman Mahaveer Open University.

Presented a paper on “Brand Value –Keeping Brand Alive” in *National conference* at Arya College Of Engineering.

Presented a paper on “Time Management” in *National seminar* on Improving Technical Education at MAIT, Kota.

Presented a paper on “Improving and restructuring Methodology” in *National seminar* on Improving Teaching Effectiveness at MAIT, Kota.

Publications: **International Publication** on “Meeting Challenges Via Innovative Practices in Open Distance Learning System”.

International publication on “Organizational Change Psychological and Emotional Perspective”

National Publication on “Brand Value –Keeping Brand Alive”.

National Publication on “Emerging trends in HRM- A Paradigm Shift”

National Publication on “Impact of Individual Factors on Change Management”

International Publication on “Change Management- A Literature Review”

Personal Profile:

Date of Birth : January 31st, 1982

Marital Status : Married

Citizenship : Indian

Family Background:

Fathers Name : Mr. Pradyumn Sharma

Occupation : Owns a newspaper publication “Jannayak”

It would be a great experience for me to work for your prestigious organization, where I promise to incorporate my skills into your vision to forge an everlasting & fruitful relationship between us.

Date: _____

(Chitra Sharma)

Place: _____